

# Bunkyo City's Unique Benefits Program for Households Not Eligible for Child Allowance Application Guide Using LINE



\*You can also submit your application by mail.

## Recommendations for Applications Using LINE

- (1) All applications are completed on the LINE Talk screen
- (2) Documents are simply photographed and sent using a smartphone
- (3) If you have a My Number Card, you can verify your identity by touching your My Number Card to your smartphone

\*You can also verify your identity by face authentication + documents.

### Applicants who are exceptionally requested to apply by mail

- If the applicant is a government employee
- If the applicant is a resident of Bunkyo City and the child resides outside the city

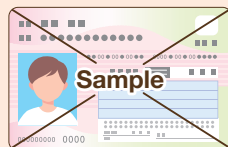
\*The applicant is the guardian who is raising the child.

## 1. Prepare Documents

### Identification Documents of the Applicant (Guardian)

#### (1) My Number Card

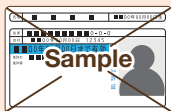
\*Signature password (6-16 alphanumeric characters, set when the My Number Card was issued) is also required.



or

#### (2) One piece of other identification documents

Any of driver's license, passport, or residence card



### Documents Confirming the Receiving Account in the Applicant's Name

Bankbook or cash card that shows the name of the financial institution, account number, and account holder of the receiving account



\*If you are using Online Bank, please provide a screenshot of the screen with the above information.

\*A proxy card (family card) cannot be used because the name of the account holder may be different from the name on the cash card, etc. Only cards in the applicant's name may be used.

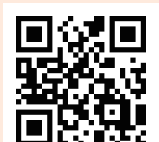
## 2. Add "Bunkyo City Childcare Support Division LINE Official Account" as a Friend

Launch the LINE application, Add "Bunkyo City Childcare Support Division LINE Official Account" as a friend.

\*To apply, you must add this LINE Official Account as a friend.

\*Please note that this account is different from the Bunkyo City LINE Official Account.

To add the Bunkyo City Childcare Support Division LINE Official Account as a friend, click here ▶



@bunkyokosodate

# 3. Apply on the Talk Screen

\*Please note that the applicant cannot make inquiries on the Talk screen.

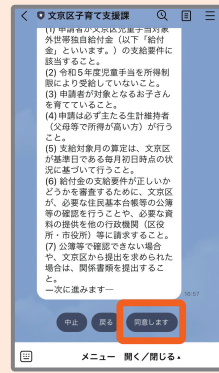
Only the applicant can apply using LINE.



## 1 Start Application – Check Authentication and Agreements

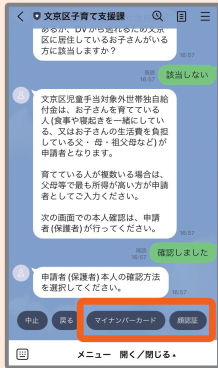
### Start Application

- Go to the Talk screen of the Bunkyo City Childcare Support Division's official LINE account
- From the menu screen, tap "Start application for Unique Benefits for Households Not Eligible for Child Allowance (児童手当対象外世帯独自給付金申請スタート)"



### Check Authentication and Agreements

- Tap "Allow (許可する)" to proceed to the authentication screen only at first application
- Tap "I agree (同意します)" after carefully reading the requirements for payment, etc.



## 2 Identification

### Select Identification Method

- (1) My Number Card or (マイナンバーカード)
- (2) Face Authentication (顔認証)

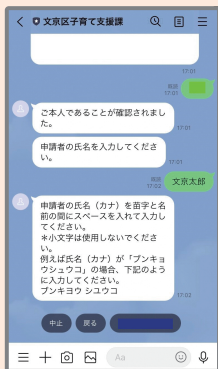
### 1. My Number Card

- Tap "Start Identification (本人確認を開始)" and enter your signature password.
- When "Ready to scan (スキャンの準備ができました)" is displayed, scan your My Number Card.

### 2. Face Authentication

- Follow the on-screen instructions to start the camera and photograph the applicant's face \*The orientation of the face is specified.
- Photograph one piece of identification (driver's license, passport, residence card, etc.)

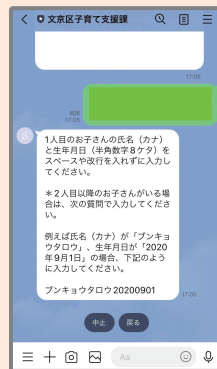
Easy to use, no need to photograph your face!



## 3 Enter Personal Information

### Enter Applicant (Guardian) Information

- Enter name, date of birth, etc., following the on-screen instructions
- \*The data read from the identification document is displayed as an option.

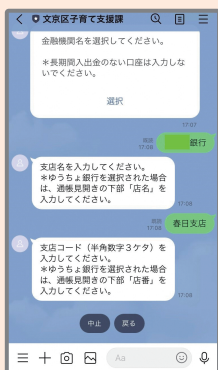


### Enter Your Child's Information

- Enter the name and date of birth of the eligible child, as shown in the example below
- Example: "Bunkyo Hanako, born September 1, 2018" → "ブンキョウハナコ 20180901"
- \*Please do not include a space or line break between the name and date of birth.

#### Possible reasons for failing to continue

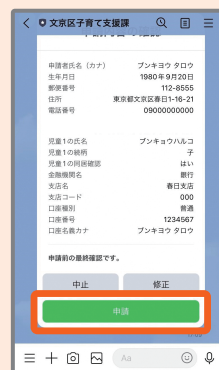
- The information you have entered is not correct
- You have already applied for the service and submitted a duplicate application



## 4 Enter Receiving Account Information - Confirm Content and Complete Application

### Enter Receiving Account Information

- Enter the receiving account information in the applicant's name
- Photograph documents that can verify account information



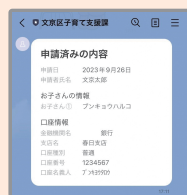
### Confirm Content and Complete Application

- Confirm the contents of the application
- \*This is the final confirmation before submitting.
- No error → Tap "Submit (申請)"
- Error found → Touch "Correction (修正)"

### To confirm the contents of the application after you have completed the application process

From the menu screen, tap "Confirm content of the Unique Benefits for Households Not Eligible for Child Allowance (児童手当対象外世帯独自給付金内容確認)"

\*You cannot change your application from the confirmation screen.



Screen displayed after confirming content (example)

### If an incomplete application is found after the application is submitted

When "Response Required (回答が必要です)" appears on the Talk screen, tap "Start Response (回答を開始)" and resubmit the required information



Screen displayed when a response is required (example)

For more details about the benefits program, such as [FAQ], please visit the city's official website.



Inquiries about operation, etc.

Bunkyo City Childcare Support Project Call Center

TEL. 03-5803-1288

Weekdays 8:30-17:00 / Closed Saturdays, Sundays and Holidays

\*Available only in Japanese.